

Meeting:	31st MEETING OF THE GOVERNING BOARD
Date:	30 November 2010
Time:	10.00 h – 17.30 h
Venue:	Jean Monet Building, Conference Rooms: M1+M6+M4 Rue Alcide de Gasperi, Plateau du Kirchberg, Luxembourg

MINUTES

The **Chairperson** (Ms Schweng) welcomed those present, and informed that there would be interpretation facilities in English, French, Spanish, German and Italian during the session.

The **Chairperson** also informed that the Agency had recently received the sad news that the Romanian focal point manager, Ms Tripcovici had died. Ms Tripcovici had been highly appreciated as Romanian focal point manager and she will be strongly missed by the Agency and among her focal point colleagues. The Board and the Agency would like to pass on their condolences to the Romanian Board members and via them to Ms Tripcovici's family.

The **Chairperson** welcomed the representatives from the EEA countries, attending for the first time a Board meeting and also Ms Mezger, representing EUROFOUND.

The **Chairperson** informed about the timetable for the day, and reminded the need to sign the attendance list, in order to claim for reimbursement of expenses.

1. Adoption of the draft agenda (G/10/A2)

The **Chairperson** asked if any issue would be raised under Any Other Business (AOB). **Mr Alvarez** informed that he would give an update on the status of the process for the recruitment of the new Director.

CONCLUSION: The draft Agenda was adopted.

2. Adoption of Draft Minutes from last Board meeting (G/10/M1)

CONCLUSION: The draft Minutes of the last Board meeting were adopted without any comments.

3. Annual Management Plan 2011 (G/10/10) – for approval

The **Director** introduced the item. He informed that there was still no EU budget available and reminded that the Governing Board had already agreed a previous draft of the document in March with some amendments, which had been introduced. The consultation process had now been finalised and the document had been adapted.

The **Director** also outlined the actions taken since the March Board meeting to ensure the feasibility of the OiRA project. As it had not been possible to get additional establishment posts (temporary agent posts) it had been decided to finance two additional contract agent posts from the EEA contribution. In addition, an internal reorganisation will contribute to increase efficiency by merging the Working Environment Information Unit and the Risk Observatory Unit. With these measures the Agency will be able to implement a sustainable OiRA project in 2011 although maximising its impact would have required additional establishment posts.

The **Chair** asked for questions.

The **Workers** (Mr Gyorgy) asked the Agency to aim at shorter papers in the future. As regards OiRA it is important to keep it simple and support to the national level for OiRA implementation should be considered. An in-depth discussion of OiRA in the Board would be appreciated.

The **Governments** (Mr Riese) asked for information about the development of OiRA project at national level and if it would involve governments. The Business Plan should be made available to all Board members and

SLIC be informed on an ongoing basis. They also considered that there was too much text about past events rather than information on the tasks foreseen for 2011.

The **Employers** (Mr de Meester) considered that OiRA project had a huge potential, but had questions about the process and whether the governments should be more involved. The implementation design must take into account the particularities of the individual Member State. They also requested information about the impact of the merger of the two units (ROU and WEIU) on the advisory groups. Finally, the employers asked the Agency to ensure that the good practice example from the BE Presidency event be used in the 2nd campaign year.

Regarding the length of the document, **Mr Rial González** assured that EU-OSHA had taken note of the Board's comments. As for the advisory groups, **Mr Rial González** informed that this was being discussed within the Agency and EU-OSHA would provide the Board with a written proposal at the next Board meeting in March 2011.

Regarding OiRA, **Mr Smith** informed that the Agency would explore the possibility of mobilising other existing funding sources, in addition to its own resources, in support of the future development of the OiRA. He also said that EU-OSHA would provide the Board with the OiRA business plan to try to ensure that the Board is fully informed about the project.

Mr Takala asked Board members who were members of the SLIC to try and put the OiRA project on the Agenda. **Mr Constantinou** reminded that the next SLIC meeting will be in Hungary on 2-3 May 2011.

CONCLUSION: EU-OSHA will provide a document with a proposal for a new advisory group structure for the March 11 Board meeting.

CONCLUSION: EU-OSHA will provide the Board with the OiRA business plan.

CONCLUSION: The Annual Management Plan 2011 was approved with the amendments above.

4. Annual Budget and Establishment Plan 2011 (G/10/11) – for approval

Ms Murillo introduced the item and outlined the main differences from the draft presented in March 2010. The new proposal included an increase of revenues due to the contribution from the EEA countries and from the Basque Government.

The **Chair** asked **Mr Alvarez** to kindly introduce the letter recently sent from the Commission to EU-OSHA with comments on the Budget and Annual Management Plan.

Mr Alvarez apologised for the late delivery of the letter and promised to accelerate the process for the next year. The letter focused on two main items: the AMP 11 and the Draft Budget and establishment plan. As regards the AMP 11 the letter was very supportive. The main comments were related to the budget. The **Commission** invited EU-OSHA to align the resources of the establishment plan with the AMP. The staff cost estimations done by the **Commission** were far higher than the figures presented by EU-OSHA, which are based on real costs. Under these conditions, the **Commission** would not have any problem with EU-OSHA's proposal of 26 contract agents, and therefore, as far as EU-OSHA did not exceed the funds foreseen for title 1 there was no problem in increasing the number of CAs as indicated.

The **Commission** abstained in the vote of the budget and establishment plan, in order not to interfere, as usual.

CONCLUSION: The Annual Budget and Establishment Plan 2011 were adopted.

5. Outline of Annual Management Plan 2012 (G/10/12) – for information

This was an information item.

6. EU-OSHA Governance paper (G/10/13) – for approval

The **Director** introduced the item [[see presentation](#)], and asked for comments.

The **Employers** (Mr de Meester) stated that the document should include a description and definition of who stakeholders are, and mention the Focal Points and their role.

The **Workers** (Mr Gyorgy) stressed the importance of tri-partism.

The **Commission** (Mr Constantinou) welcomed the document and considered it to be a good document.

CONCLUSION: EU-OSHA will edit the document including the comments and amendments proposed, and a new version will be presented at the next Board meeting in March 2011.

7. Status Report: Progress on implementation of Annual Management Plan 2010 (G/10/14) – for information

The **Director** introduced the item [[see presentation](#)], and asked for comments.

The **Employers** (Mr de Meester) asked for more information on the budget implications of the possible new Agency building.

The **Governments** (Mr Riese) asked about implementation of the risk observatory budget.

Mr Rial Gonzalez replied that the figures provided were correct, and that by the end of the year the ERO budget would be committed by over 95%.

8. Dates for Board Meetings in 2011 (G/10/15) – for decision

CONCLUSION: The Board agreed to have the next Board meeting on 29 – 30 March 2011 in Bilbao.

9. Any other business

Mr Alvarez gave an update on the status of the procedure for the recruitment of the new Director.

- Vacancy notice published in November.
- 7 December deadline for submission of applications.
- Pre-selection committee will have its session mid December.
- Next steps: Consultation (4 weeks) – Interviews with pre-selected candidates – adoption of a shortlist (5-8 weeks).
- There could be a decision around 20 April, therefore, impossible to have information for next Board meeting.
- Need for an extraordinary meeting May or June 2011.
- Additional Board meeting expenses must be covered by EU-OSHA. Details and clarifications on this will be communicated to EU-OSHA as soon as possible.

Ms Schweng asked who should cover the expenses of for the Board representative in the Pre-selection Committee.

Mr Alvarez stated that the costs must be covered by EU-OSHA, and **Ms Schweng** asked the Commission to kindly inform as soon as possible about the dates and the rest of details, in order to be prepared and organised in advance.

Encl. List of attendees.

	NAME	INTEREST GROUP	REPRESENTING
1	ADAMAKIS Ioannis	Workers	GREECE
2	ALVAREZ HIDALGO Francisco Jesús	European Commission	LUXEMBOURG
3	ANDERSSON Cecilia (alternate)	Employers	SWEDEN
4	ANDREOU Nikos	Workers	CYPRUS
5	ANTAPSONS Ziedonis	Workers	LATVIA
6	ANTAUER Igor	Employers	SLOVENIA
7	BENDIK Bohuslav	Workers	SLOVAK REPUBLIC
8	BENONISEN Ann Torill	Employers	NORWAY
9	BÖHM Lučka	Workers	SLOVENIA
10	BREINDL Gertrud	Government	AUSTRIA
11	BRISTOW Stuart	Government (alternate)	UNITED KINGDOM
12	BUET Nathalie	Employers	FRANCE
13	CASARU Anthony	Workers	MALTA
14	COJOCARU Adrian	Workers	ROMANIA
15	CRONIN Sylvester	Workers	IRELAND
16	DE MEESTER Kris	Employers	BELGIUM
17	DEN HELD Martin	Government (alternate)	NETHERLANDS
18	ENGELS François	Employers	LUXEMBOURG
19	FLEMING Clive	Government	UNITED KINGDOM
20	FREDERIKSEN Jan Kahr	Workers	DENMARK
21	GALANOPOULOU Elizabeth	Government	GREECE
22	GYÖRGY Károly	Workers	HUNGARY
23	IMBRECHTS Willy	Government	BELGIUM
24	JANCUROVA Laurencia	Government	SLOVAK REPUBLIC
25	JÄRNSTEDT Christina	Workers	SWEDEN
26	KAADU Tiit	Government	ESTONIA
27	KELLY Daniel	Government	IRELAND
28	KEMPA Victor	Workers	BELGIUM
29	KUBICKOVA Daniela	Government	CZECH REPUBLIC
30	KYRIAKONGONAS Pavlos	Employers	GREECE
31	LEUZZI Fabiola	Employers	ITALY
32	LEVICKIS Vaidotas	Employers	LITHUANIA
33	LUTHEN Hanne	Government	NORWAY
34	METZE Eckhard	Employers	GERMANY
35	MOZURA Gediminas	Workers (alternate)	LITHUANIA
36	NASCIMENTO LOPES, Luis Filipe	Employers	PORTUGAL
37	NEDJELIK-LISCHKA Julia	Workers	AUSTRIA

38	NICOLAIDES Leandros	Government	CYPRUS
39	NICOLESCU Ovidiu	Employers	ROMANIA
40	NIELSEN Thomas Philbert	Employers	DENMARK
41	PAOLINI Pierre	Government	FRANCE
42	PENA COSTA Manuel Marcelino	Employers	PORTUGAL
43	PERIMÄKI Raili	Workers	FINLAND
44	PETRICEK Tatjana	Government	SLOVENIA
45	PETRZELKA Karel	Employers	CZECH REPUBLIC
46	RIESE Ulrich	Government	GERMANY
47	ROBERTSON Hugh	Workers	UNITED KINGDOM
48	SABAITIENE Aldona	Government	LITHUANIA
49	SÆMUNDSSON Eyjólfur	Government (observer)	ICELAND
50	SCHWENG Christa	Employers	AUSTRIA
51	SEITZ Gilles	Workers	FRANCE
52	SKJOLDAGER Charlotte	Government	DENMARK
53	SOON Argo	Workers	ESTONIA
54	SUOMAA Leo	Government	FINLAND
55	SVENSLI Marianne	Workers	NORWAY
56	TANASE Marian	Government	ROMANIA
57	VAN MIERLO Mario	Employers	NETHERLANDS
58	VANCANE Liene	Employers	LATVIA
59	WEBER Paul	Government	LUXEMBOURG
60	TAKALA Jukka	European Agency	
61	BEJER Jesper	European Agency	
62	DE PRADO Marta	European Agency	
63	MURILLO Françoise	European Agency	
64	O'BRIEN Brenda	European Agency	
65	RIAL-GONZALEZ Eusebio	European Agency	
66	SMITH Andrew	European Agency	